

Exwick Heights Primary School

Transition Pamphlet

Year 3 to Year 4

There are three classes in Year 4 – Class 4RW: Mrs Wang, Class 4WG: Miss Woolner/Mrs Glanville, Class 4KG: Miss Green. There are a team of teaching assistants working across Year4.

The children in Yr 4 will need the following:

- PE kit - trainers, black shorts and white tee shirt; sweatshirt & jogging bottoms for cooler weather. PE kit should remain in school unless it is being washed. We ask that all items are clearly labelled (to stay in school)
- Coat - to be in school daily (the weather here in Exwick is changeable!)
- A bag for reading and library books, school letters and home learning/reading record books
- Named plastic water bottle for use during the day
- A named apron/old long sleeved shirt for art (to stay in school)
- Wellies & lightweight waterproof coat for outdoor education (to stay in school)
- A playtime fruit snack if you wish.

The school provides pens, pencils, coloured pencils, rubbers and sharpeners for each child to use. You do not have to provide equipment.

School Uniform – all named: Please ensure your child is dressed appropriately for school every day.

Our uniform is:

grey/black trousers (not leggings), grey skirt or grey dress;

white polo or cotton shirt;

grey/white/black socks or tights;

Bottle green sweatshirt or cardigan (with or without the school logo);

and sturdy black school shoes or black trainers (with black laces).

In warm weather, green & white checked gingham dresses with plain white sandals or grey shorts may also be worn.

Hair that falls below the shoulders is to be tied back during school-time. We ask that children wear simple hair bands and hair ties. **Jewellery** is not encouraged at school although **one pair of small plain stud earrings** will be permitted. Jewellery such as bangles, necklaces and fashion earrings are not permitted and will be removed and sent home. Stud earrings will **NOT** be removed for P.E.

Attendance: It is important your child attends school on time every day, unless they are poorly. Always ensure you phone into school daily if they are unable to return to share the reason for the absence. Attendance is monitored fortnightly by the Headteacher and the Educational Welfare Officer. Any attendance below 95% is automatically 'flagged' and should it drop to below 93% it is automatically monitored for the following term. *93% indicates that a child was absent for three weeks over the year: 90% = 4 weeks: 85% = 6 weeks: 80%: = 8 weeks and so on.* There is a strong correlation between poor attendance and poor academic achievement. Whilst there are exceptions

to the rule, sadly it is not very often! **Headteachers may not grant any leave of absence during term time** unless there are exceptional circumstances. Please refer to Exwick Heights' Attendance Policy, which is on the school website. Copies of the policy are also available from the school office on request.

Birthdays in school: When it is your child's birthday, please do not send in sweets/cakes or treats for the whole class. A large number of parents say they prefer their children not to eat sweets or cakes during the day/week and we need to respect their wishes.

Bikes and scooters: These are to be stored in the bike / scooter rack provided. No one is permitted to ride their scooter or bike on the school premises, this includes younger siblings. We ask all children to dismount well before they get to the school gates and push their bike/scooter to the rack. Similarly, at the end of the school day, bikes and scooters should be wheeled until clear of the school gates. We encourage the children to give all due care and consideration to pedestrians around the school grounds and immediate environment.

Red Badge Award: Children who are regularly and consistently well behaved, follow school rules and are ready for learning every day will be recognised by their class teacher and this will go towards the children's participation in the Red Badge reward system. (See website).

Mobile Phones: We understand that now the children are older, you may want for them to walk home independently and carry a mobile phone for their security. The school takes no responsibility for any mobile telephone and has strict rules that mobiles must remain switched off at all times whilst in school and will be stored by the class teacher during the school day.

What you can do to help your child prepare for Yr 4

- Reassure them about the move to Year 4 and if you feel anxious, try not to show it!
- Ensure they are in school on time every day. Children worry if they arrive in class late and the morning session has started.
- Remind your child that if they have a problem at school they must speak to the teacher/adult as soon as possible. We need to be made aware to support!
- Encourage your child to apply for responsibility roles in the school such as: school/class councillor, librarian, office monitors, playground buddies and many more.
- Ensure your child has a suitable space and a set time to undertake home learning tasks. Help your child to get into good habits by returning it completed and on time.
- School library books are to be returned on time and kept in good condition. Lost books are charged for. When children leave the school we ask for all books to be returned a few days before departure.
- Help them learn their times tables and encourage them to practise their knowledge of number bonds so they can recall these facts quickly. This skill really helps them with their mental maths and calculations.
- Please support your child with their reading – ten minutes a day will impact positively on their reading skills in all areas of the curriculum. It is also beneficial for the children to discuss their reading material regularly, as this supports their understanding.

- Join the local library. Topics can be supported by visits to the library.
- Does your child struggle with their handwriting? If so, please encourage them to practise a consistent style regularly at home with you cheering them on!

What to do if you have a concern: Members of senior staff will be outside each day and available to support families as they arrive. You can also email the class teacher through the usual admin@exwickheights.devon.sch.uk account (please ensure that the email is addressed to the appropriate teacher) or telephone the school on 01392 209030 to leave a message.

Social Media: Please can we remind you that comments made on social networking sites can easily be viewed as being derogatory. We must make you aware that any content which is considered to be defamatory of an individual or the school, or damaging in any way, will be shared with the Ted Wragg Multi-Academy Trust's operations department for them to investigate which could result in legal action.

As a school, we make it clear that if parents take photographs or video of any event/activity in the school and a parent wishes to place it on a social media site, then permission must be sought for every child or adult featured in the photograph or video.

The Website www.exwickheights.devon.sch.uk has up to-date information relating to policies and term dates as well as previous newsletters, class assemblies, etc. Please refer to it frequently.

Schoolcomms: Good communication is essential between school and parents. This system allows you to receive texts, emails or letters; and enables you to easily contact us or make payments for things like dinner money, and school trips as necessary. Please contact the school office if you are not already using School Comms and they will be able to support you.

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